

# **Cornell Cooperative Extension of Cattaraugus County**

## **Board of Directors Meeting**

**February 26, 2018**

**28 Parkside Drive**

**Ellicottville, NY 14731**

Board Members present: Diane Clayson, Joseph Pillittere, Don Telaak, Stephanie Carter, Nathan Blesy, Kelly Reed, Holly Lemke, Norm Marsh, Don Wild,

Absent: Susan LaBuhn, Carl "Butch" George,

Others present: Bo Freeman

1. **Call to Order:** Diane Clayson, President, opened the meeting at 6:34 pm.
2. **Approval of Minutes:** Kelly Reed made the motion to accept the minutes of the January 22, 2018 regular meeting. Nathan Blesy seconded. Approved unanimously.
3. **Amended Organizational Guidelines:** Nathan Blesy made a motion to accept the Amended Organizational Guidelines (see separate sheet). Kelly Reed seconded. Approved unanimously.
4. **Organizational Motions:** Nathan Blesy made a motion to accept the entire list (see separate sheet) and approve the Finance, Personnel and Agricultural committees. Joseph Pillittere seconded. Approved unanimously.

Finance Committee: Joseph Pillittere, Norm Marsh, Kelly Reed, Diane Clayson, Stephanie Carter, Carl "Butch" George.

Personnel Committee: Diane Clayson, Joseph Pillittere, Norm Marsh, Stephanie Carter, Don Wild

Agriculture Committee: Don Wild, Carl "Butch" George, Nathan Blesy, Don Telaak

### **5. Officer Election:**

**President** - Nathan Blesy motioned to accept Diane Clayson as President. Don Telaak seconded. Passed unanimously.

**Vice President** - Don Wild motioned to accept Nathan Blesy as Vice President. Joseph Pillittere seconded. Approved unanimously.

**Secretary** - Nathan Blesy motioned to accept Stephanie Carter as secretary. Kelly Reed seconded. Approved unanimously.

**Treasurer** - Nathan Blesy motioned to accept Kelly Reed as Treasurer. Don Telaak seconded. Approved unanimously.

6. **Financial Reports:** Kelly Reed reported that there was a net gain of \$54,970. Joseph Pillittere made a motion to accept the fund balance transfers and recommendations discussed in the finance committee meeting: \$10,000 to equipment, \$15,000 to employee benefit for workman's compensation overage, remaining balance transferred to capital improvement. Seconded by Nathan Blesy. Approved unanimously.

Norm Marsh made a motion to establish a NSF fee of \$25 for all NSF checks. Joseph Pillittere seconded. Approved unanimously.

7. **Reports:**

a. **Board President:** Diane Clayson thanked board members for all of their hard work on various committees. She thanked Mr. Bo Freeman for serving as interim Executive Director.

b. **CCE SES:** nothing new to report

c. **Interim Executive Director:**

Bo Freeman reported on fiscal management, human resource management, organizational leadership, and program leadership. (see separate sheet).

d. **Legislative:** nothing new to report

e. **ED search committee:** Diane Clayson reported that the search is going well and as planned.

f. **Personnel Committee:** nothing new to report

g. **Ag Committee:** Discussion held regarding our association's next steps to forming a regional team. Bo Freeman discussed pros/cons to a regional ag team.

The Annual Meeting of the NY Beef Producers' Association will be held Wednesday, March 7, 2018 at 6:00 pm in Falconer, NY.

h. **Livestock Committee:** The 3<sup>rd</sup> Annual Spaghetti dinner will be held April 7, 2018 from 3:00 – 7:00 pm at the Cattaraugus County Fairgrounds Corporate Building. Please contact Abby L. if you know of any business the might want to donate a basket for the raffle.

i. **4-H Program Committee:**

**Fair Books:** We are working on having the NYS Fair book and the Cattaraugus County youth book to have the same class codes.

**Public Presentations:** 72 youth signed up to participate in public presentations. 60 are complete, 12 more still to finish.

**Youth building entries:** There will be limits placed on the amount of entries youth can exhibit at the youth building.

**Activities:** Many activities are planned. Please look for dates in the Cloverminder or call the 4-H office.

**Fundraisers:** Candy bar sales have been a huge success.

**Pennysaver article:** Nathan Blesy shared the Pennysaver article regarding the Cattaraugus County 4-H youth.

**Sabres Game:** The youth that attended the Sabres Game had a great time. They were treated to a meet and greet with Sabres #90 Ryan O'Reilly.

**Soap clinic:** The soap making clinic was a success with 25-30 participants.

**8. Old Business:**

**a. Building re-key:** The tumblers were rekeyed in offices.

**b. Policies – vacation policy:** Tabled until next meeting.

**c. AADIP:** Tabled until next meeting.

**9. New Business:**

**a.** New York Beef Producer's Meeting is March 7, 2018

**b.** Spaghetti Dinner April 7, 2018

**c.** New Subcommittee for Pierce Whitney: Members to include Joseph Pillittere, Sue LaBuhn, Kelly Reed, Diane Clayson

Carrie Busekist was hired as our new educator. She was present and introduced herself.

10. Public Comment: none

11. **Adjournment:** Joseph Pillittere motioned to adjourn the meeting at 7:40 pm. Seconded by Norm Marsh. Approved unanimously.

**Next Board Meeting: March 26, 2018 at 6:30 pm 28 Parkside Drive, Ellicottville, NY**